

# NCDB and State Deaf-Blind Project Messaging

## WAYS NCDB COMMUNICATES WITH YOU

### Email Announcements

Information is emailed to help you stay up to date on the Deaf-Blind Technical Assistance Network, NCDB, and OSEP. These messages are exclusively sent to state deaf-blind project and NCDB personnel.

### Frequency of Messages

- *Important notices* – Sent as relevant topics arise
- *Webinar announcements* – Typically sent 3 weeks, 1 week, and 1 day before each webinar

### Monthly Updates

[Monthly updates](#) are compilations of email announcements, upcoming webinars, new resources, and other important notices for state deaf-blind project personnel. You will receive an email alert when a new update is posted (around the 5<sup>th</sup> of each month).

### NCDB Website

The [For State Deaf-Blind Projects section](#) of the NCDB website is a centralized location for information on TA tools, NCDB support, state project management resources, and how to connect with others in the network. These are public pages that do not require you to login.

### Basecamp

NCDB uses the [State Deaf-Blind Project Basecamp group](#) to post documents and other resources that are not intended for the public (e.g., draft documents, webinar recordings, and materials created just for state deaf-blind project personnel). You must be logged in to access this group.

Most NCDB peer-learning communities also use Basecamp

### Common Topics:

- NCDB services
- NCDB products and their use in TA
- OSEP announcements
- News from other TA centers
- Learning and training opportunities
- Webinars and conferences

## Optional News/Event Messages

Visitors to the NCDB website can [sign up to receive email alerts](#) when news and events are posted. ***Subscription is not required for state deaf-blind project personnel. You will receive any important announcements as described under “Email Announcements” above.***

## HOW STATE DEAF-BLIND PROJECTS COMMUNICATE WITH EACH OTHER

### Google Group Email List

NCDB hosts a Google Group email list called “State Project Personnel” for state deaf-blind project and NCDB staff. Any time you have a message to send to all state project personnel, use this email: [state-project-personnel@googlegroups.com](mailto:state-project-personnel@googlegroups.com).

### Outreach to Individual Projects

[Contact information for all state deaf-blind project personnel](#) can be found on the NCDB website.

## QUESTIONS?

Contact [support@nationaldb.org](mailto:support@nationaldb.org).

### Help Us Keep Our Information Current

In order to keep our email distribution list, Basecamp, the Google Group email, and your contact information up to date, we need your help. Let us know any time a staff member joins or leaves your project, or their contact information changes. Just send a message to [support@nationaldb.org](mailto:support@nationaldb.org) or complete the [DB Project Change Notification Form](#).

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**[nationaldb.org](http://nationaldb.org)**

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